

Business and Administration. SCQF Level 6.

Study mode

Online live: six skills and meta-skills modules delivered via live webinars, supported by 24/7 on-demand guided self-study via our Virtual Learning Platform.

15-month programme (inc. final verification)



Running throughout: portfolio development · performance coaching · guided self-study · work-based projects

Every learner also gains access to 4 additional modules

Generative AI Fundamentals FOUR MODULES

An introduction to working with generative AI effectively, safely and ethically, developed by BPP's expert data scientists.

Introduction to Sustainability SIX MODULES

Built with sustainability experts xUnlocked, covering fundamental knowledge on sustainability and sustainable working practices.

Microsoft AI and Security Essentials SEVEN MODULES

A core AI Essentials pathway, then a choice of AI Fundamentals or Security. Microsoft digital badges throughout, with an optional Microsoft Certification.

Cyber Security THREE MODULES

A practical introduction to why cyber security matters, the most common attack techniques, and the fast-changing digital threat landscape.

Six modules delivered via online live webinars, applied to work-based projects that build your portfolio of evidence for final verification.



APPRENTICESHIP FRAMEWORK

Business and Administration

WHAT YOU ACHIEVE

SVQ in Business and Administration at SCQF Level 6
Core Skills: ICT and Numeracy (if required)

DELIVERED BY

BPP

TIME COMMITMENT



15 months on programme



6 modules delivered via online live webinars across the programme



24/7 guided self-study access to materials and specialist insights via our Virtual Learning Platform



1 hour performance coaching session, every six weeks



1 hour meta-skills development, built in throughout the programme



6 hours a week work-based projects and portfolio building, on average